

BIANCA BOLDIS

Park Hotel, North Cliffe , Tenby , Sir Benfro SA70 8AT • 07983947762 • bianca.boldis@yahoo.es

Professional summary

Adaptable health care administrator accustomed to the integration of new health care delivery systems and restructuring of work in an increasingly complex regulatory environment.

Accomplished Health Care assistant who proudly maintains a highly productive, efficient and quality-driven environment at all times. Experienced qualified Health Care Assistant with good knowledge and understanding of development factors specific to adult and geriatric residents.

Skills

- Promotes positive behaviour
- Planning and development
- Patient and family advocacy authority
- Adept at prioritising/managing deadlines
- Patient-focused care
- Bilingual

Work history

Kitchen assistant, 02/2017 to Current

Park Hotel Tenby – Tenby, Pembrokeshire

- Led the planning and achievement of goals and objectives consistent with the agency mission and philosophy.
- Created and maintained computerised record management systems to record and process data and generate reports.
- Closely collaborated with management team to make necessary improvements and satisfy clients needs.
- Initiated audit process to evaluate thoroughness of documentation and maintenance of facility standards.
- Continually improved knowledge, skills and performance based on feedback and self-identified professional development needs.

Health care assistant, 08/2016 to 08/2019

Belvedere Care Home – Tenby

- Identified process improvements in the day-to-day functioning of the department.
- Analysed patient and family feedback to identify opportunities for staff recognition as well as areas for improvement.
- Achieved high staff morale and retention through effective communication, prompt problem resolution, proactive supervisory practices and facilitating a proactive work environment.
- Encouraged creative thinking, problem solving and empowerment as part of the facility management group, to improve morale and teamwork.

Education

Higher Education Diploma in Nursing and Health, 2021
Saint Davids University Carmarthen - Carmarthen